

Minutes of Pre-bid meeting for Supply of KIT B (Drugs, Pharmaceuticals & Medical Consumable) against: IFB No. RITES/MSM/EPW/RCH/02/2010 on 21/06/2010 at 11:00 hr at RITES office.

1. The following were present:-

I) From RITES

S/Shri

R.K.Sinha, GM/MSM – In chair

Parmod Kumar Jain, Procurement Expert

II) Firms which attended the pre bid conference:

S.No.	Name of representative Mr/Ms	Name of Firm
1	Arun Gautam	Manchanda Medicios
2	Arun Sharma	Pharmimax India
3	Rajan Sakhuja	Parenteral Drugs Ltd
4	Paradeep Chaudhary	Nestor Pharmaceuticals Ltd
5	Jyoti Kaur	Amol Pharmaceutical Ltd
6	S.Sengupta	Biomedicare Laboratories Ltd

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.

3. The issues raised during the pre bid meeting and clarifications are as under-

S No.	Query Raised	Clarification
1.	Specification for Cotton Bandage is 7.6 cm × 1 m where as the standard width is 7.0 cm×1 m. (<i>in last tender the width was 7cm x 1 m</i>) Kindly clarify if the width of 7.0 cm × 1 m is acceptable? So that we can submit the document accordingly.	The requested change in size of Cotton Bandage is agreed to. The change is reflected Amendment -1 to the bid document.
2.	The specification for Povidone Iodine tubes has tertiary packing in corrugated box where as in last year it was shrink wrapping of 5 tubes. Can the specification be changed to shrink wrapping of 5 tubes instead of corrugated box. Kindly clarify.	No change. The description and specification as per Bid Document will hold good.
3.	As per Qualification criteria a valid GMP/WHO certificate is required for products being offered. Whereas the Technical specifications asked for Schedule M GMP compliance for Indian Bidders. If a manufacturer is having a valid schedule M GMP certificate but not having WHO GMP certificate, will the offer be considered?	WHO GMP certificate is required as specified in qualification criteria in ITB & BDS. Any reference of schedule M GMP in the specifications included in Bid Documents should be treated as WHO GMP Only.

S No.	Query Raised	Clarification
4.	<p>Last year Schedule M GMP was allowed for external applications. The four external applications in this kit are-</p> <ol style="list-style-type: none"> 1. <i>Chloramphenicol Eye Ointment IP</i> 2. <i>Absorbent Cotton IP</i> 3. <i>Cotton Bandage</i> 4. <i>Povidone Iodine Ointment USP</i> <p>It is requested to consider this so that the tender is successful.</p>	<p>GMP with schedule M is acceptable for <i>Absorbent Cotton IP & Cotton Bandage</i> instead of WHO GMP. For remaining items WHO GMP will be applicable.</p>
5.	<p>The time for bid opening is suggested to be 1415 hrs instead of 1115 hrs since many bidder comes from out station and it is likely that they may get delayed in reaching the venue in time.</p>	<p>Agreed to The change is reflected Amendment -1 to the bid document.</p>
6.	<p>Whether pre kitting inspection will be carried out or not?</p>	<p>Pre dispatch Inspection will be as per clause no GCC 9.1. There will be no pre kitting inspection by purchaser. It will be the responsibility of non manufacturer bidder to get the items inspected at the manufacturer's premises at their own cost and also submit Internal Test Analysis Report as per GCC 11.1 and 11.3.</p>
7.	<p>It is requested that payment to be made in 30 days in place of 60 days</p>	<p>No change. The provision of Bid Document will hold good.</p>
8.	<p>If payment is not made as per the contract, will interest be paid for delayed payments.</p>	<p>All efforts will be made to make the payments as per contract. There is no provision for any interest payment for delayed payments</p>
9.	<p>The definition of liasoning agent is to be clarified.</p>	<p>In case the bidder uses an agent in any capacity the Purchaser will be informed in writing by the bidders regarding the appointment of such agent and a copy of the agreement signed between the bidder and the agent (which will include the scope of services provided by such agent and amount payable by the bidder) will be shared with the Purchaser in advance. The agreement should be legally binding with the clear understanding that the Bidder will be held responsible for unlawful actions (viz. fraudulent representation, bribing or collusion) of the agent. If this condition is not complied, such agents will not be allowed to attend the meetings and also no queries from such agents will be entertained by the Purchaser. In addition, the bidder will ensure that such agent should not work simultaneously for two or more</p>

S No.	Query Raised	Clarification
		competing bidders. Necessary amendment to the bid document is being issued. The change is reflected Amendment -1 to the bid document.

Meeting concluded with thanks to the participants for their active participation.