

F. No.S14021/5/2008 MS
Government of India
Ministry of Health & Family Welfare
Department of Health & FW

REVISED GUIDELINES FOR RECOGNITION OF PRIVATE HOSPITALS UNDER CS(MA) RULES FOR CENTRAL GOVERNMENT EMPLOYEES AND THEIR FAMILY MEMBERS.

1. The proposal for recognition of a private hospital under CS (MA) Rules should be recommended/forwarded by the local Central Government Employees Welfare Co-operation Committee.
2. The proposal should also be recommended/forwarded by the Health Department of the respective State Government.
3. A minimum number of 500 Central Government employees should be residing in the city and be benefited by the recognition of the hospital under CS (MA) Rules.
4. An adequate number of beds should be available in the hospital preferably:
 - (a) 100 for class 'A' cities.
 - (b) 50 for class 'B' cities
 - (c) 30 for class 'C' cities

However, the above criteria can be relaxed according to requirement.

5. A hospital providing generalized treatment and diagnostic facilities should have the following departments:-

UPTO 100 BEDDED HOSPITAL MEDICAL AND ALLIED DISCIPLINES

1. Anaesthesiology
2. Emergency Services
3. General Medicine
4. General Surgery
5. Obst. & Gynaecology
6. Paediatrics
7. Pathology
8. Radio Diagnosis

100 AND ABOVE BEDDED HOSPITAL

1. Anaesthesiology
2. Blood /Transfusion
3. Emergency Medical & Trauma Services
4. Dentistry
5. Dermatology & Venereology
6. General Medicine
7. General Surgery
8. Obst. & Gynaecology
9. Ophthalmology
10. Orthopaedics

11. Oto Rhino Laryngology
12. Paediatrics
13. Physical Medicine
14. Psychiatry
15. Radio Diagnosis including Imaging.

The hospital should meet the following fundamental aspects of hospital planning.

A. FUNCTIONAL REQUIREMENT

The hospital should provide the following facilities to the patients:-

- (a) O.P.D. treatment
- (b) Indoor patient treatments
- (c) Supportive and Basic Diagnostic facilities
- (d) Operation Theatre and Labour Room facilities.

B. BUILDING AND SPACE REQUIREMENT

- (a) The building must comply with the local municipal bye-laws.
- (b) The floor space available for patients should be at least 100 sq.ft.per bed. There should be one lavatory/bathroom for 1-5 beds.
- (c) Isolation arrangements should be immediately available for septic and infection cases.
- (d) A nurses duty room should be available with facilities for the nurses to carry on their duties efficiently.
- (e) A separate labour room and a separate operation theatre shall be provided with minimum floor space of 180 sq.ft. each.
- (f) There should be provisions for a standby generator for meeting emergency requirement in case of a power failure.

C. MANPOWER REQUIREMENT

- (a) The hospital should have adequate manpower both medical and paramedical including specialists (Full Time/visiting) for each specialty/ department available, commensurate with the bed strength of the hospital for providing reasonable quality medicare.
- (b) The hospital should have adequate number of qualified Resident Medical Officers for providing round the clock emergency treatment.

D. INSTRUMENT/EQUIPMENT

The hospital should have the major equipment for providing reasonable diagnostics (pathological and radiological) resuscitative, therapeutic and operative facilities commensurate with the bed strength, departments and specialties available in the hospital.

(Minimum standards as per B.I.S. will be considered for recommending the case).

6. The hospital should provide round the clock emergency and trauma services.
7. The hospital should have a minimum of one major O.T., one minor O.T. and a labour room in the hospital.

8. Wherever required, a visit to inspect the facilities available in the hospital may be carried out by a team of experts constituted with the approval of D.G.H.S or the agency nominated by the Ministry of Health & Family, for which inspection fee, as applicable will have to be deposited by the hospitals with the inspection agency.
9. The recognition may be granted for a fixed period i.e. 4 years at a time. After that period, the hospital will be requested to re-apply for recognition giving the relevant details. The hospital should apply at least three months prior to expiry of its recognition to Department of Health & Family Welfare for re-recognition.
10. The rates charged by the hospital for various diagnostic and therapeutic procedures should be at par or less than the rates being charged by nearby private recognized hospitals of similar nature under CS (MA) Rules. If no such recognized hospitals are available in the nearby areas, rates may be compared with rates of C.G.H.S. approved hospitals in a similar class of city (as per classifications made by the Government in respect of City Compensatory Allowance).
11. For hospitals providing specialized/super specialized treatment/diagnostic facilities, additional technical information as required will be obtained before recommending the same for recognition under CS (MA) Rules.
12. The hospital should submit an undertaking that the requirements of the statutory provisions relating to 'Disposal of Bio-Medical Waste' are being complied with.
13. The hospitals applying for recognition under CS(MA) Rules, 1944, should furnish details regarding any adverse rulings from Consumer Courts or any other Court of Law on a case filed by a patient or his/her relative/friend against improper medical care or wrong medical care, and whether any appeal his pending in any higher Court of Laws during the last five years.
14. A certificate to be furnished by the applicant certifying the veracity of the particulars given in the application for recognition; and
15. Furnishing of information in the application as to whether the hospital is accredited National Accreditation Board for Hospital & Healthcare Providers (NABH)(a constituent board of the Quality Council of India) or equivalent.

CHECKLIST/COMMENTS REGARDING APPLICATION FOR RECOGNITION/RE-RECOGNITION
OF HOSPITAL UNDER CS(MA) RULES, 1944

DATE OF APPLICATION:

DATE OF ORIGINAL RECOGNITION:

Sl. No.	Particulars	Details	Page No.
1.	Name & Address of the Hospital		
2.	Whether recommended/forwarded by Central Govt. Employees Welfare Co-ordination Committee		
3.	Whether recommended/forwarded by the State Government		
4.	Whether recognized by CGHS/State Govt./PSU for its employees/beneficiaries		
5.	No. of Central Government employees to be benefited by the recognition		
6.	No. of beds in the hospital		
7.	No. and name of Medical and Allied Disciplines present in the hospital		
8.	Whether the hospital meets the functional requirement.		
9.	Whether the hospital meets the building & Space requirement		
10.	List of doctors with bio-data (specify Specialist & RMO'S separately)		
11.	List of Major equipments available		
12.	Emergency and Trauma services, if available		
13.	Diagnostic Facilities Available (a) Radiological (b) Pathological (c) Others		
14.	No. of Operation Theatres & Labour Room.		
15.	Details of Blood Bank facility, if available		
16.	Average OPD Attendance during last year.		
17.	Comparative schedule of rates vis-à-vis other Govt./recognized hospitals/CGHS/ of the nearby areas, if submitted & remarks thereof		

18.	Any other hospital recognized in the city under CS(MA) Rules, 1944		
19.	Any adverse rulings against the hospital from Consumer Courts or any other Court of Law on a case filed by a patient or his/her relative/friend against improper medical care or wrong medical care, and whether any appeal is pending in any higher Court of Laws.		
20.	Undertaking for disposal of Bio-Medical waste as a statutory requirement.		
21.	Undertaking that the building of the hospital complies with the local Municipal bye laws.		
22.	whether the hospital is accredited with National Accreditation Board for Hospital & Healthcare Providers (NABH)(a constituent board of the Quality Council of India) or equivalent.		
23.	Any other remarks		
24.	Comments/Recommendations.		

VERIFICATION

It is certified that all the details/facts/figures given are true and the best of my knowledge and are as per records available in the hospital and are unconditionally verified to be true. If at a later stage it is found that some information has been concealed or has been misrepresented, the recognition given under CS (MA) Rules, 1944 is liable to be cancelled without giving any notice.

(Signature of the authorised signatory)
Rubber Stamp/Seal of the Hospital